

Board Meeting Agenda

April 10th, 2022

Sunday, 5:00 pm in person with Zoom for those who need it

Call to Order: 5:04

Quorum - Board Members Present: Charlie Niess, Guenevere Zucker, Mike Sutterlin, Chris Baglieri, Cass Cochrane

Others Present: Denise Soppas

Digitally Present: Silvia Walker, Bonnie Rowan, Ann Marie Alderman

Chalice Lighting: Chris

Board Covenant: Read by Board

Check-ins: Board briefly checked in

Approval of Meeting Agenda: Motion: Chris Second: Guenevere Vote: All approved

Approval of Minutes for March, Meeting: Motion: Chris Second: Mike Vote: All approved

Approval of Consent Agenda: Motion: Guenevere Second: Cass Vote: All approved

Ann Marie's Ministers Report

Action Items from Previous Board Meeting:

- ☐ Chris to discuss Board expectations with the nominating committee.
 - o President 2 year term
 - o Vice President 2 year term
 - o Secretary - 1 year (finish term)
- ☐ Chris announced a special meeting and vote to change board composition (Needs to go out in this week's email)
- ☒ Cass and Ann Marie to review budget allocation on report and determine what, if any, funds should be moved from the Goss Fund to the operating account.
- ☒ Cass to resend updated Position of Financial Statement for February 2022
- ☒ Bonnie proposed a church that supports Ukrainians and will be providing additional information for the Board's consideration.
- ☒ If the Board has any suggestions regarding an 8th Principle event please send Denise an email.
- ☒ Chris to work on the Pledge Campaign letter.
- ☒ Guenevere to put together google doc pledge form.
- ☒ Cass to coordinate Pledge minute scripts for the month of April. Non-Board Members will be considered for these announcements - Done (Thank you) and ongoing coordination.
- ☐ Why I Pledge & Board Minute

- 17th - Charlie (Easter)
- 24th - Guenevere
- May 1 - Bonnie
- May 8 - Mike

- ☐ Job description from Charlie re: FirstU Technology support - **IN PROGRESS**
- ☐ Charlie to contact Bonnie regarding board email and file access - **IN PROGRESS**

Report on Reopening - Chris Revised Equipment purchase request - main camera, new laptop to run service on, cables, omnidirectional mic

Budget and Finance: Cass - Goss Fund money (~7,800) approved but not moved, budget smoothed out to make more sense month-to-month. The 8th Principal has not used all budgeted money, and requests that next year's budget still includes that money (even though it wasn't spent this year).

Share-the-Plate Recipient for May - Mike - Valerie's Soup Kitchen (we'd bumped them from last month for the donations to support Ukrainians)

Motion: Chris Second: Charlie Vote: All approved

8th Principle Group Report: Denise reported that 8th Principle Committee requests that the Board review the update to Mission Statement as proposed in the report.

Question - Should we propose mission statement language at the annual meeting to reflect the Eighth Principle as voted on at the last meeting?

Suggested language: "A welcoming, inclusive community, to feed the human spirit, to inspire compassionate action, **to commit to dismantling racism and other oppressions**, and to serve as a beacon for justice and love."

Proposal: Agenda Item will be reserved for final language at congregational meeting.

Upcoming 8th Principal related events: Wed April 13th community meeting on reparations, Jubilee Three training - June 3-5

April 24, 2022 Special Meeting - - Vote by congregation to reduce Board from 7 members to 5 members. Chris will write an announcement to describe why we need this. Can someone assemble the language we have into a ballot to be sent out the week before the meeting?

Clarification of Roles and Needs for the Nominating Committee

Attendance: Mike will take attendance - Quorum = 25% of congregation, total members = 58, 15 people = quorum

Absentee Ballots: Reach out to Mike for one

June 12, 2022 Annual Meeting - Annual meeting to take place following the service. Budget and Election to be voted on by Congregation.

Pledge Campaign Updates - Guen to give updates on pledge form created and any info collected.

Board Members - Please complete the online form so that we can see it's working!

Cass - Confirm Board Minute (Pledge Campaign) Speakers

Why I Pledge & Board Minute

- 17th - Charlie (Easter)
- 24th - Guenevere
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New Business :

COVID - Where are we headed?

Suggestion: Ask Worship Committee for suggestions on criteria for continuing in-person worship (with masks and distancing) as trend line moves upward - Worship Committee can email board with recommendation to return to remote service.

Motion: Board to ask Worship Committee to monitor threat level in NJ and report back to the board any trend that indicates a need to shift to virtual services, at which time Sunday services and meetings will return to all virtual format.

Motion: Chris Second: Charlie Vote: All approve

Next Board Meeting:

☐ May 15th

Actions:

- ☐ Mike to compose the announcement for the special meeting and vote to change board composition (Needs to go out in this week's email)
- ☐ Chris to communicate with Worship Committee on covid monitoring
- ☐ **Chris - Revised** Equipment purchase request - main camera, new laptop, cables, omnidirectional mic (maybe around \$1500, details next time)
- ☐ Chris - continue to follow up with nominating committee (Joanne, Alice, Maureen)
- ☐ Why I Pledge & Board Minute
 - 17th - Charlie (Easter)
 - 24th - Guenevere
 - May 1 - Bonnie
 - May 8 - Mike

Motion to Adjourn

Time: 6:10 pm

Motion: Chris

Second: Guenevere

Vote: All Approved

